

## **Scrutiny Task and Finish Panel Agenda**



### **Review of Licensing Services Task and Finish Panel Monday, 17th December, 2012**

You are invited to attend the next meeting of **Review of Licensing Services Task and Finish Panel**, which will be held at:

**Committee Room 1, Civic Offices, High Street, Epping  
on Monday, 17th December, 2012  
at 7.30 pm .**

**Glen Chipp  
Chief Executive**

**Democratic Services  
Officer**

Adrian Hendry, Office of the Chief Executive  
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#### **Members:**

Councillors Mrs P Smith (Chairman), K Angold-Stephens, J Hart, R Morgan, J Philip,  
Mrs C Pond, D Stallan and Ms S Watson

THE DEADLINE FOR THE SUBMISSION OF SUBSTITUTES TO THIS MEETING IS  
18:30 HOURS

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**1. APOLOGIES FOR ABSENCE**

**2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)**

(Assistant to the Chief Executive) To report the appointment of any substitute members for the meeting.

**3. DECLARATIONS OF INTEREST**

(Assistant to the Chief Executive). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

**4. NOTES OF THE LAST MEETING (Pages 3 - 8)**

To agree the notes of the 23 October 2012 meeting.

**5. LICENSING BACKGROUND REPORT (Pages 9 - 20)**

To consider the attached report.

**6. FUTURE MEETINGS**

To consider a date for the next meeting.